



ACALANES UNION HIGH SCHOOL DISTRICT  
1212 Pleasant Hill Road, Lafayette, CA 94549  
MEASURE E CITIZENS' OVERSIGHT COMMITTEE  
Thursday, April 20, 2017  
7:00 PM, District Office Boardroom

Meeting Minutes

Call the Meeting to Order

*The meeting was called to order at 7:04 PM.*

Approval of Agenda

*It was moved by Mr. DiBene and seconded by Mr. Newsom that the agenda be approved as presented.*

Approval of Minutes

*It was moved by Mr. Robertson and seconded by Mr. DiBene that the minutes from the October 20, 2016, Measure E meeting be approved. It was noted that Ms. Breber presented the Measure E 2015 Annual Report to the Governing Board on December 7, 2016.*

Members Present

*Sandra Breber  
John DiBene  
Phil Newsom  
Michael Robertson  
Lisa Sun*

Members Absent

*Liz Bettis*

Staff Present

*Julie Bautista, Chief Business Official  
Dave Humphrey, Director of Facilities*

Public Comments

*There were no public comments.*

Review Bid Awards

*Mr. Humphrey reviewed one Bid Award for the Campolindo High School Painting Project. He noted the large spread of quotes and that the job was awarded to Pacific Contractors Group of Northridge, CA, the lowest qualified bidder. August 8, 2017, is the projected project completion date.*

Review Notices of Completion

*Mr. Humphrey reviewed two Notices of Completion (NOC) with the Committee: one for the Acalanes High School (AHS) Science Classroom and Restroom Project and the other for the Miramonte High School Irrigation Project. He explained to the Committee how Measure E only funded the classroom portion of the AHS classroom project; redevelopment fees funded the restrooms.*

*Also noted was that a NOC from November 2016 (Campolindo Landscaping Project) was missed due to the cancellation of the January 2017 (4Q2016) meeting. The NOC will be presented at the October 19, 2017 Measure E meeting.*

Review Change  
Orders

*Mr. Humphrey reviewed one Change Order for the AHS Science Classroom Project.*

Measure E  
Quarterly Report

*The Measure E Quarterly Report was presented for period ending March 31, 2017.*

*Mr. Humphrey reviewed the project status reports with the Committee:*

- *Acalanes High School: Science Classroom Project*
- *Campolindo High School: Painting, Landscaping and Paving*
- *Miramonte High School: Plumbing, Doors and Hardware*
- *District-wide: Thermal Solar for Pools*
- *Technology: Life-cycle Replacement*

*Ms. Bautista reviewed the Measure E budget and financial statements.*

*The Committee acknowledged the fact that the Measure E projects are all near completion and that the Committee probably would not need to continue meeting after the Annual Report for 2016-2017 is produced and presented to the Governing Board.*

*The question was raised as to what the Committee wants to do with the fund balance when all of the projects are completed? Ms. Bautista to check with legal and report back to the Committee.*

Future Agenda Items  
and Meeting Dates

**Next Meetings (Thursdays, unless otherwise noted):**

**August 11, 2017 (Friday) – 3:00 PM Site Tour**

**October 19, 2017 – District Office**

Adjourn

*The meeting was adjourned at 7:40 PM.*